

**Syllabus – Summer 2021 (Section Z30, Class Number 1351)
(05/17/2021 – 08/22/2021)¹**

This course is developed by Dr. Suman Majumdar, Associate Professor of Statistics at the University of Connecticut, and is facilitated mostly online using [HuskyCT](#), UConn's learning management system powered by Blackboard Learn. Any content not created by the developer is used with permission of the copyright holder.

For HuskyCT technical support, during regular business hours contact [HuskyTech](#). You also have [24x7 Course Support](#) including access to live chat, phone, and support documents.

Excluding materials for purchase, syllabus information is subject to change.

The most up-to-date syllabus is located within the course in HuskyCT.

Basic Organizational Information about the Course

Course Title: Elementary Concepts of Statistics

Credits: 4

Format: Online / Distance Learning

Recommended Preparation: MATH 1011 (Introductory College Algebra and Mathematical Modeling)

Instructor and Teaching Assistant

Dr. Suman Majumdar, [WebEx Personal Room](#), (203)286-5631

Ms. Katherine Zavez, [WebEx Personal Room](#), (781)570-9758

While Dr. Majumdar is the Instructor of Record and developed the course, and Ms. Zavez is nominally the Teaching Assistant, this is going to be more like a team-taught course.

The class will meet every Wednesday, starting on 05/19/21 and ending on 08/18/21, from 8:00 PM to 8:50 PM in Dr. Majumdar's [WebEx room](#). Please understand that **this is a four-credit course and you should devote about 10 hours every week to this course** (including the 50 minutes you will be spending in class every Wednesday).

We anticipate that you will have many questions as you work your way through the content posted on HuskyCT and we look forward to answering these questions during our office hours. Ms. Zavez will be holding office hours in her [WebEx room](#) from 9:30 AM to 10:30 AM on Mondays and Fridays and from 5:00 PM to 6:00 PM on Tuesdays; she will maintain this schedule from 05/17/21 to 08/20/21, except that there will be no office hours on Memorial Day (05/31/2021) and Independence Day (07/05/2021). Dr. Majumdar will be holding office hours in his [WebEx room](#) from 8:00 PM to 9:00 PM every Saturday, starting on 05/22/2021 and ending on 08/21/2021, and by appointment.

It is extremely important that both of us are copied on any [e-mail](#) that you may send. To make that work, all you have to do is click on the hyperlink in the previous sentence to initiate a conversation and remember to use the "Reply All" feature while responding to an e-mail. If you adhere to this protocol of keeping both of us in the loop, you can expect a fairly quick response. That said, **please note that in our discipline exchange of emails is almost always a poor and inefficient method for answering content related questions**. As such, we strongly encourage you to come to an office hour for such questions.

If your query is time sensitive, please don't hesitate to call us. If your call to one of the listed numbers is not answered, please leave a voicemail, and then call the other number. If you leave us a voicemail, we will coordinate between ourselves to get back to you as soon as possible.

¹ The term ends on 08/20/2021. The [Course Schedule](#) allows you to finish the course on 08/20/2021, but gives you the option of working on the last four assessments beyond 08/20/2021.

Minimum Technical Skills

You must have the technical skills to perform the following tasks:

- Use electronic mail with attachments.
- Be familiar with Microsoft WORD and EXCEL.
- Copy and paste text, graphics or hyperlinks.
- Work within two or more browser windows simultaneously.
- Open and access PDF files.

Course Materials

Course materials should be obtained before the first day of class. For more information, [see](#) the UConn page for Online Students. The [UConn Bookstore](#) carries the textbook and the workbook required for our course (you have to search for our course under the Stamford campus), **but you do not need any supplement for our course.**

Required Books

1. **The Textbook:** *Mind on Statistics, 5th Edition*
Jessica M. Utts and Robert F. Heckard
Published by Brooks / Cole, Cengage Learning
ISBN 978-1-285-463186 (for the hardcover 5th Edition)
ISBN 978-1-305-756236 (for the UConn Custom Edition).

The [UConn Bookstore](#) only carries the UConn Custom Edition. The hardcover 5th Edition may be available at a cheaper price [here](#) and [here](#).

2. **The Workbook:** *An Introduction to Data Analysis using Minitab 18, 6th Edition*
Kathleen M. McLaughlin and Dorothy B. Wakefield
Published by Pearson / Prentice Hall
ISBN 978-1-323-923009.

Hardware

A fully functional computer running on the Windows or the Mac OS is **required** ([see](#) the Device Requirements for Students). Using a computer running on the Linux or the Android OS to complete the coursework is **strongly discouraged**. A Scientific / Graphing Calculator is **required**.

Since our course will rely exclusively on WebEx for hosting the class meetings and office hours, we strongly recommend using a computer that is equipped with a microphone, a pair of headphones, and a webcam. Almost any laptop these days has a microphone and a webcam built into it and you most likely have a pair of headphones that you use with your phone. However, if you are going to use a desktop computer, you should purchase an external webcam, which typically comes with a microphone built into it. While on the subject of webcam, please note that due to concerns surrounding student authentication in online courses, we will expect you to turn on your webcam during office hours and class meetings. We understand that you will be forced to turn off your webcam from time to time because of lack of bandwidth (that can happen to us as well) and there will be occasions when you will not want to turn on your webcam because of what is happening in your surroundings, but turning on your webcam should be the norm rather than the exception. Also, our experience suggests that online synchronous interaction results in a better learning outcome if we all have our webcams turned on.

Software

Click [here](#) to download the plug-in Acrobat Reader to your computer. Your computer should be able to play this [video](#). If you are using a Mac, the video may not play if the link opens in Safari. In that case, open [Chrome](#) on your Mac and copy the link from the address bar in Safari to the address bar in [Chrome](#). Please let us know if you cannot play the video on your computer. For a seamless WebEx experience during office hours, [download](#) the WebEx Desktop App.

There are two types of assessments in this course – computer assignments and timed quizzes; see the section on Course Assessments below for further details. To complete the computer assignments, you will need Microsoft WORD, as **assignments submitted using any file format other than Microsoft WORD will not be graded**, and the statistical software Minitab. The [UConn AnyWare Desktop](#) is a virtual Windows PC that has Microsoft WORD, as well as two versions of Minitab, 18 and 19, installed on it. As such, **we strongly recommend** that you use the [UConn AnyWare Desktop to work on your assignments](#).

On the other hand, if something goes wrong with your technological setup while you are taking a timed quiz, it is next to impossible to troubleshoot and fix the issue before your time on the quiz runs out, and using the [UConn AnyWare Desktop](#) adds an extra layer of complexity to your setup. As such, **we strongly recommend** that you install Minitab on your computer so that you do not have to rely on the [UConn AnyWare Desktop](#) while **taking a timed quiz**.

Note that our [Workbook](#) is tailored for Minitab 18, which is supported by the Windows OS, but **not** by the Mac OS. Please note that while you can broadly use the [Workbook](#) to navigate your way through Minitab 19, there will be instances when the steps outlined in the [Workbook](#) will not apply to Minitab 19. Of course, we will be there to help you. Also, [Getting Started with Minitab 19 for Mac](#), a guide prepared by Minitab, Inc., will be helpful as well.

If you are going to use a **Windows 10 PC**, we recommend that you install Minitab 18 on your PC (but you can install Minitab 19 if you want). You can download Minitab 18 (or 19) from [this website](#). When you install the software, follow the [installation instructions](#) carefully, as otherwise you may end up installing a trial version, the license for which may stop working later.

If you are going to use a **Mac** and the OS of your Mac is version 10.14 or higher, you can install Minitab 19 on your Mac from [this website](#). When you install the software, follow the [installation instructions](#) carefully, as otherwise you may end up installing a trial version, the license for which may stop working later.

What if the OS of your Mac does not facilitate the installation of Minitab 19? You should explore the option of upgrading the OS of your Mac (Apple typically does not charge you for the newer version of the OS), failing which you will have to use the [UConn AnyWare Desktop](#) for taking timed quizzes as well.

If you have never accessed the [UConn AnyWare Desktop](#) from your computer, you will need to first install the Citirx Workspace App on your computer. You can download the latest version of the Citirx Workspace App for your Windows 10 PC [here](#). If your Mac is running Mac OS 10.15 or higher, you can download the latest version of the Citirx Workspace App [here](#). If your mac is running an earlier version of the Mac OS, you can download a legacy version of the Citirx Workspace App [here](#). If you run into any problem with the [UConn AnyWare Desktop](#), please report it to helpcenter@uconn.edu or call (860)486-4357 during normal business hours.

Course Description

From the [UConn Catalog](#):

Standard and nonparametric approaches to statistical analysis; exploratory data analysis, elementary probability, sampling distributions, estimation and hypothesis testing, one- and two-sample procedures, regression and correlation. Learning to do statistical analysis on a personal computer is an integral part of the course.

The course is developed around Chapters 1-4 and 7-13 of the [Textbook](#), *Mind on Statistics*. Please note that these 11 chapters span 490 pages and it is impossible to cover these pages verbatim in one semester. That, and other pedagogical considerations, cause me to substantially reorganize the content into the 9 modules broadly described below. It is important for you to note how each module relates to Chapters in the Textbook and the [Workbook](#), *An Introduction to Data Analysis using Minitab 18*.

| Module # | Module Description | Textbook Chapters | Workbook Chapters |
|----------|---|-------------------|-------------------|
| 1 | Introduction and Fundamental Principles | 1 | N/A |
| 2 | Probability – Definitions, Calculations, and Applications | 7 | N/A |
| 3 | Descriptive Statistical Measures (includes Correlation and Regression) | 2, 3, and 4 | 1-3 and 11 |
| 4 | Random Variables and Probability Distributions | 8 | 5 and 6 |
| 5 | Sampling Distributions | 9 | 7 |
| 6 | Methods and Principles of Inference | N/A | N/A |
| 7 | Normality Assessment | N/A | N/A |
| 8 | Inference on Qualitative Variables | 10 and 12 | 8-9 |
| 9 | Inference on Quantitative Variables | 11 and 13 | 8-10 |

Course Objectives

By the end of the course, you should be able to:

1. Create and read graphs, charts, and tables for classifying, summarizing, and visualizing data.
2. Calculate and interpret descriptive statistical measures, including, but not limited to, mean, median, mode, standard deviation, range, percentile, interquartile range, and standardized score.
3. Examine relationships between variables to extract usable information.
4. Solve elementary probability problems and use random variables for modeling population features.
5. Do calculations involved in the use of inferential statistics, including point and interval estimation and hypothesis testing, and interpret the results of these calculations.

Course Schedule

Click [here](#) to access the **Course Schedule**.

Course Assessments

Computer Assignments

There will be 6 computer assignments, for a total of 120 points. Collaboration among students on these assignments is *strictly* prohibited. Please review the [Assignment Details](#) document for more information.

Every assignment will have a deadline (the due by time), followed initially by an extended deadline (when it becomes unavailable) and subsequently by an über extended deadline (coinciding with the release of the solution to the assignment).

Please note that an assignment submitted after its deadline is considered late and may not be graded for full credit; ***no matter what, a submission of an assignment will not be accepted once its solution is released.***

The Course Menu on the left side of the Home Page contains the link to a folder titled **Assignments**. Every assignment and its solution will be placed inside that folder. Click on the link for an assignment (*different from the link for an assignment file*) to access and submit it. You can attach the file you intend to submit as your assignment in that page.

Timed Quizzes

You will be quizzed on the material of each **Learning Module except 7**, for a total of **80 points**. Please note that your total score on these quizzes is by far the larger component of what determines your course grade.

We will give you two quizzes on each module, Version A followed by Version B. Each of the two quizzes on a particular module will have the same number of questions and you will get the same amount of time to complete each of the two quizzes. The level of difficulty of the questions on the Version B Quiz will be comparable to that of the questions on the Version A Quiz, but you should not expect that any question would be repeated. We will post detailed solutions to the Version A Quiz. To calculate your quiz score for a module, we will take the higher of your Version A and Version B scores. Please review the [Quiz Details](#) document for more information.

The Course Menu on the left side of the Home Page contains the link to a folder titled **Quizzes**. Every quiz and its solution will be placed inside that folder. Make it a habit to read the description of a quiz carefully before clicking on its link to access it.

By taking these quizzes, you agree to abide by the **Honor Code**: *You will not seek help from anyone to complete the quizzes.* Note that you are allowed to use any inanimate resource, including your calculator and Minitab, while completing the quizzes.

Summary of Course Grading

| Course Components | Weight (scaling factor) |
|----------------------|-------------------------|
| Computer Assignments | 20% (6) |
| Timed Quizzes | 80% (1) |
| Total | 100%* |

Grading Scale: (If your weighted course grade is a fraction, round it up to the next whole number.)

| Grade | Letter Grade | GPA |
|--------|--------------|-----|
| 92-100 | A | 4.0 |
| 87-91 | A- | 3.7 |
| 81-86 | B+ | 3.3 |
| 73-80 | B | 3.0 |
| 67-72 | B- | 2.7 |
| 62-66 | C+ | 2.3 |
| 57-61 | C | 2.0 |
| 52-56 | C- | 1.7 |
| 48-51 | D+ | 1.3 |
| 44-47 | D | 1.0 |
| 40-43 | D- | 0.7 |
| <40 | F | 0.0 |

Due Dates and Late Policy

All course due dates are specified in the [Course Schedule](#). Deadlines are based on Eastern Time; if you are in a different time zone, please adjust your submittal times accordingly. *We reserve the right to change the various dates as the term progresses.* Please pay attention to HuskyCT Announcements.

Feedback

We will make every effort to provide feedback and grades as soon as possible and keep you informed in case of unusual delays. To keep track of your weighted course grade on an ongoing basis, use this [Excel Template](#).

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As a member of the University of Connecticut student community, you are held to certain standards and required to abide by the academic policies of the University. Also, there are numerous resources available to help you succeed in your academic work. This section provides a brief overview of important standards, policies, and resources.

Student Code

You are responsible for acting in accordance with the [University of Connecticut's Student Code](#). Review and become familiar with the provisions of the code. In particular, make sure you have read the section that applies to you on Academic Integrity:

- [Academic Integrity in Undergraduate Education and Research](#)
- [Scholarly Integrity in Graduate Education and Research](#)

Cheating and plagiarism are taken very seriously at the University of Connecticut. As a student, it is your responsibility to avoid plagiarism. If you need more information about the subject of plagiarism, use the following resources:

- [Plagiarism: How to Recognize it and How to Avoid It](#)
- [University of Connecticut Libraries' Student Instruction](#) (includes research, citing and writing resources)

Copyright

Materials within the course are only for the use of students enrolled in the course for purposes associated with the course and may not be retained or further disseminated.

Netiquette and Communication

At all times, course communication with fellow students and the instructors are to be professional and courteous. It is expected that you proofread all your written communication, including discussion posts, assignment submissions, and mail messages. If you are new to online learning or need a netiquette refresher, please look at [The Core Rules of Netiquette](#).

Adding or Dropping a Course

If you should decide to add or drop a course, there are official procedures to follow:

- Matriculated students should add or drop a course through the [Student Administration System](#).
- Non-degree students should refer to [Non-Degree Add/Drop Information](#) located on the registrar's website.

You must officially drop a course to avoid receiving an "F" on your permanent transcript. Simply discontinuing class or informing us that you want to drop does not constitute an official drop of the course. For more information, refer to the:

- [Undergraduate Catalog](#)
- [Graduate Catalog](#)

Academic Calendar

There are important dates and deadlines for each semester and session classes are offered:

- [Fall and Spring Semester](#)
- [Summer Session](#)
- [Winter Session](#)

Academic Support Resources

[Technology and Academic Help](#) provides a guide to technical and academic assistance.

Students with Disabilities

Students needing special accommodations should contact the University's [Center for Students with Disabilities \(CSD\)](#) as soon as possible, preferably right after enrolling in the course. You may contact CSD by calling (860) 486-2020 or by [emailing](#). If your request for accommodation is approved, CSD will send an accommodation letter directly to us so that special arrangements can be made. Student requests for accommodation must be filed each semester.

Blackboard measures and evaluates accessibility using two sets of standards: the WCAG 2.0 standards issued by the World Wide Web Consortium (W3C) and Section 508 of the Rehabilitation Act issued by the United States federal government. (Retrieved March 24, 2013 from [Blackboard's website](#))

Policy against Discrimination, Harassment and Inappropriate Romantic Relationships

The University is committed to maintaining an environment free of discrimination or discriminatory harassment directed toward any person or group within its community – students, employees, or visitors. Academic and professional excellence can flourish only when each member of our community is assured an atmosphere of mutual respect. All members of the University community are responsible for the maintenance of an academic and work environment in which people are free to learn and work without fear of discrimination or discriminatory harassment. In addition, inappropriate romantic relationships can undermine the University's mission when those in positions of authority abuse or appear to abuse their authority. To that end, and in accordance with federal and state law, the University prohibits discrimination and discriminatory harassment, as well as inappropriate romantic relationships, and such behavior will be met with appropriate disciplinary action, up to and including dismissal from the University. Refer to the [Policy against Discrimination, Harassment, and Related Interpersonal Violence](#) for more information.

Sexual Assault Reporting Policy

To protect the campus community, all non-confidential University employees (including faculty) are required to report assaults they witness or are told about to the [Office of Institutional Equity](#) under the [Policy against Discrimination, Harassment, and Related Interpersonal Violence](#). The University takes all reports with the utmost seriousness. Please be aware that while the information you provide will remain private, it will not be confidential and will be shared with University officials who can help. Refer to the [Policy against Discrimination, Harassment, and Related Interpersonal Violence](#) for more information.

Course Policy on Technology Related Issues

While we will try to help you resolve any technology related issues you may encounter, you are ultimately responsible for ensuring that your computer and internet connection are equipped to deal with what this online course requires; in particular, **we cannot let you make-up an assessment because of a technology related issue at your end**. Since we are not specialists in information technology, for many of your issues our role will be confined to putting you in touch with appropriate support personnel within the University. Since we have no control over how quickly your issue will be addressed, please bring your concerns to our attention as soon as they surface.

Evaluation of the Course

You will be provided an opportunity to evaluate instruction in this course using the University's standard procedures, which are [administered](#) by the Office of Institutional Research and Effectiveness.

Additional informal formative surveys may also be administered within the course as an optional evaluation tool.

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